

Bournemouth, Dorset and Poole Waste Plan

Duty to Cooperate Statement

November 2017

Duty to Cooperate Statement

Under the Localism Act and the National Planning Policy Framework ('the Framework') local authorities have to address strategic planning matters in their local plans. The duty to cooperate is the mechanism for ensuring that this happens.

As part of the examination process local authorities should demonstrate how they have **managed strategic planning matters in the local plan in a concise and focused statement.**

The likelihood is that effective cooperation will be critical in relation to:

- defining the appropriate strategic planning area (SPA)
- agreeing the appropriate plan period
- quantifying development needs within the SPA
- agreeing on the distribution of development within the SPA
- establishing what strategic infrastructure is essential to deliver the required development
- agreeing how and when the essential infrastructure will be provided

The most important aspect of demonstrating the Duty to Co-operate is the outcomes: what was the result of the strategic cooperation and how has this influenced the plan?

Your Duty to Cooperate statement

1 Introduction

- 1.1 In preparing its Waste Plan, Section 33A of the Planning and Compulsory Purchase Act 2004 (as amended) places a duty on Dorset County Council to 'engage constructively, actively and on an ongoing basis' with other relevant organisations to maximise the effectiveness with which Plan preparation is undertaken.
- 1.2 Under the duty to co-operate, the Waste Planning Authority must co-operate with other relevant planning authorities, as well as other organisations, as set out in Section 4 of the Town and County Planning (Local Planning) (England) Regulations 2012, such as the Environment Agency, Heritage England, Natural England and Highways England.
- 1.3 This statement outlines how the Waste Planning Authority has met the duty to co-operate in the preparation of the Waste Plan. The activities summarised in this document concentrate on engagement beyond the formal requirement of legislation and guidance.
- 1.4 Guidance on the Duty to Cooperate is provided in paragraphs 178 to 181 of the National Planning Policy Framework (NPPF), including a requirement to "demonstrate evidence of having effectively cooperated to plan for issues with cross-boundary impacts" when submitting a Local Plan for examination.

2 Joint Working and Governance Arrangements

- 2.1 The Waste Plan covers the administrative areas of Dorset County Council, Bournemouth Borough Council and Borough of Poole. It has been prepared by Dorset County Council on behalf of the unitary authorities of Bournemouth and Poole under the terms of a service level agreement.
- 2.2 The Waste Plan is overseen by the Bournemouth, Dorset and Poole Minerals & Waste Policy Joint Advisory Committee, which is made up of representatives from the three administrative areas.
- 2.3 The terms of reference for the Joint Advisory Committee are as follows:

'To oversee the production of minerals and waste development documents relating jointly to Bournemouth, Dorset and Poole and to approve these for consultation, and to recommend the submission and adoption of final documents to the three parent authorities.'
- 2.4 Membership of the Joint Committee comprises:
 - Four members of Dorset County Council
 - Two members of Bournemouth Borough Council
 - Two members of the Borough of Poole
 - (Plus substitutes)

- 2.5 All references in this document to Dorset or the Plan area should be assumed to include Bournemouth and Poole.

3 Purpose of this statement

- 3.1 As a statutory requirement, the Duty to Cooperate will form one of the legal tests to be considered by the Inspector at the Waste Plan's examination, while compliance with the NPPF's requirements for positive preparation and effectiveness form part of the soundness test. This statement provides the evidence to demonstrate that Dorset County Council has met the legal and soundness requirements relating to cooperation in preparing its Waste Plan.
- 3.2 This statement explains the context for the Waste Plan and outlines the stages undertaken in its preparation, before identifying the strategic issues and describing the cooperation undertaken for the following range of organisations;
- WPAs outside Bournemouth, Dorset and Poole
 - District and borough planning authorities within Dorset ; and
 - Other relevant organisations.
- 3.3 By agreement with Bournemouth Borough Council and the Borough of Poole, Dorset County Council undertake work on minerals and waste planning policy documents covering the three authorities. This includes the preparation of the Waste Plan.

4 The Dorset Context

- 4.1 Dorset (comprising the three authority areas of Bournemouth, Dorset and Poole) is located on the south coast of England and has a total area of 265,273 hectares. It is largely a rural county with large expanses of highly valued countryside. The conurbation of Bournemouth and Poole, and the surrounding urban areas, together form the second largest urban area in the south west, with a population of almost 500,000. The population of Dorset as a whole is approximately 700,000.
- 4.2 Dorset is bordered by Devon to the west, Somerset to the north-west, Wiltshire to the north-east and Hampshire to the east. The New Forest National Park is situated to the eastern boundary of the Plan area.
- 4.3 Dorset's environment is distinctive and highly valued. It combines internationally designated heathland and wetland habitats, two Areas of Outstanding Natural Beauty and much of its coastline is a UNESCO World Heritage Site. There are significant historic and cultural assets that contribute to the character and distinctiveness of the area. Consequently, many people in Dorset enjoy a good quality of life, with relatively low crime and the opportunity to enjoy a healthy lifestyle in attractive towns and villages.
- 4.4 The area has a diverse economic base including advanced engineering, marine industries, world renowned companies, and strong-performing manufacturing and service industries. In addition, the rural and coastal areas support food and tourism related businesses.

- 4.5 The area is diverse, from the functional, vibrant hub of the South East conurbation with award winning beaches at both Bournemouth and Poole, to the charming market towns and their attractive rural hinterlands with dispersed villages, the complementary towns of Weymouth and Dorchester (the largest settlements outside South East Dorset), and the natural beauty of the Jurassic and Heritage Coast between Lyme Regis and Swanage. These broad geographical areas define the spatial context of the Waste Plan.
- 4.6 The main focus of development will be in and around Poole and Bournemouth. The Dorset Local Enterprise (LEP) Partnership's Strategic Economic Plan proposes major development at Aviation Park at Bournemouth Airport and regeneration of the Port of Poole. A major urban extension of almost 1,000 dwellings is also proposed at north Christchurch. These proposals together with development around the two Universities in Bournemouth and Poole will help to stimulate the urban economy.
- 4.7 Elsewhere a major urban extension (1800 dwellings) is proposed in Gillingham in the north of the County and over 1200 dwellings in and around Wimborne in the east. In the west, Dorchester will be the focus of development with around 1900 dwellings currently allocated and extensions on the edge of Weymouth will also boost that town's growth by around 1300 dwellings.

5 Priorities for the Waste Plan

- 5.1 The Waste Plan seeks to move waste up the waste hierarchy by making provision for sustainable waste management facilities that optimise waste reduction and reuse in appropriate locations.
- 5.2 The Pre-Submission Draft Waste Plan sets out a spatial strategy that underpins the Waste Plan and establishes the key strategic and local needs for new waste management facilities. The key aspects of the spatial strategy are;
1. **Strategic recycling facilities** - Increased levels of collected co-mingled recyclates in the Plan area means that we do not have sufficient operational fit for purpose facilities in Bournemouth, Dorset and Poole. Over the Plan period there will be a shortfall of between of capacity for managing recyclates. This shortfall will be addressed through the provision of a strategic Materials Recovery Facility situated in South East Dorset on one of two permitted sites. A criteria based policy will enable the development of additional sites if permitted capacity does not come forward or if another site comes forward.
 2. **Local recycling facilities** – Several of Dorset's existing household recycling centres, transfer stations and waste management centres are unsuitable and in need of improvement or relocation to bring them up to modern standards and/or to serve growing local communities. The Plan addresses the following requirements through site specific allocations and criteria based policies:
 - Replacement of Blandford Waste Management Centre to manage increased quantities of waste – site allocation
 - Development of a transfer station for the Dorchester area to facilitate the sustainable movement of waste and improvement of the Dorchester Household Recycling Centre to bring it up to modern standards and manage increased quantities of waste – site allocations

- Development of a transfer station and replacement of the Wareham waste vehicle depot to facilitate the sustainable movement of waste – site allocation
 - Replacement of Wimborne Household Recycling Centre to bring it up to modern standards and manage increased quantities of waste, potentially from a wider area including development of a waste transfer station and waste vehicle depot – criteria based policy
 - Replacement of Shaftesbury Household Recycling Centre to manage increased quantities of waste, particularly driven by the expansion of Gillingham – site allocation
3. **Green waste composting** - Increased levels of collected green waste in the Plan area means that we do not have sufficient facilities within Bournemouth, Dorset and Poole. By the end of the Plan period the estimated shortfall in capacity is 37,000tpa. This shortfall will be addressed through the provision of localised green waste composting facilities to facilitate a good spatial distribution within the Plan area, particularly in the west of Dorset. The allocation of land at Piddlehinton will contribute to meeting this need along with a criteria based policy to allow consideration of other capacity.
 4. **Food waste treatment** - It is estimated that there will be a shortfall in energy recovery capacity for food waste rinsing to 57,000tpa by the end of the Plan period. Additional facilities should provide a good spatial distribution of localised facilities within the Plan area. This will be achieved through a criteria based policy.
 5. **Bulky waste** – approximately 19,000 tpa of bulky waste will need to be diverted from landfill during the Plan period. This will be addressed through the provision of a strategic facility for treating bulky waste, located in south east Dorset, where the largest quantities of waste arise. The allocation of land at Woolsbridge Industrial Estate will address this need. A strategic bulky waste treatment facility should be supported by a network of transfer stations, particularly in the west of Dorset, with the capacity for sorting and/or bulking up this waste for onward transport.
 6. **Residual waste management** - Landfill capacity in Dorset is diminishing and existing treatment capacity for residual waste is insufficient to meet our projected needs. At the end of the Plan period it is estimated that there will be a shortfall of approximately 227,000 tpa of capacity for managing non-hazardous waste. Appropriate facilities are needed to manage this waste, whilst ensuring that value is obtained through the recovery of energy wherever possible. Provision will be made for residual waste treatment facility(s) to manage waste derived throughout the Plan area. Strategic residual waste treatment facilities should be supported by a network of transfer stations with the capacity for bulking up this waste for onward transport. The Waste Plan is technology neutral, to allow for the best available technology to be developed. Four site allocations are included to address this need. This includes the intensification of Dorset’s only existing treatment facility and the reconfiguration/intensification of three other existing waste management facilities.
 7. **Landfill disposal** - The Waste Plan acknowledges that there may be a need for landfill capacity of up to 88,000 tpa during the Plan period. This is residual waste that cannot be recycled or treated, including residue from treatment processes. To encourage self sufficiency, the Waste Plan will safeguard future capacity at Trigon landfill site. This approach should ensure that landfill capacity is available locally, should the need arise during the Plan period.
 8. **Hazardous waste management** - Hazardous waste requires specialist management and the provision of hazardous waste management and disposal facilities is therefore considered at

a wider than local scale. Whilst the Plan does not make provision for Bournemouth, Dorset and Poole to become self-sufficient in respect of hazardous waste management, it enables facilities to be brought forward should a need arise to manage hazardous waste arising in the Plan area.

9. **Inert waste management** - Increased levels of inert waste arising in the Plan area, along with the expiration of temporary planning permissions for recycling and landfill, means that by the end of the Plan period there could be a shortfall in capacity for managing this type of waste. The estimated shortfall is around 272,000 tpa of non-recycling capacity. The shortfall in capacity for the recovery and/or disposal of inert waste will be addressed through the provision of localised inert landfill sites, including sites allocated in the Mineral Sites Plan requiring inert materials for their restoration.

6 Broad Pattern of Waste Movements

- 6.1 The key strategic matter that the new Waste Plan needs consider is how waste from other areas is managed at facilities within Dorset, Bournemouth and Poole and the management of waste arising in Bournemouth, Dorset and Poole at facilities beyond its boundaries.
- 6.2 In 2015, around 1.6 million tonnes of waste is produced in total in Bournemouth, Dorset and Poole. There is currently a network of existing waste management facilities across the Plan area which include both localised facilities and more specialist strategic facilities.
- 6.3 In addition to waste management facilities within the Plan area, there are facilities outside the County that currently manage our waste. Many of Dorset's facilities also manage waste arising from adjoining authorities and further afield.
- 6.4 Some cross-boundary movements of waste are inevitable and reflect the normal working of the economy. Some types of waste also require specialised management methods and for such facilities they often operate at a regional or national level. This accounts for some of the imports and exports experienced.
- 6.5 There are varying levels and types of cross boundary movements between Dorset and its neighbouring waste planning authorities. There is a strong relationship with Hampshire and Somerset in terms of waste movements, whilst there are minimal movements to Devon and Wiltshire.
- 6.6 Environment Agency data tells us how much waste is managed at our facilities and from which area waste originates¹.
- 6.7 The total amount of waste received by waste management facilities in Bournemouth, Dorset and Poole was around 2.17 million tonnes in 2015. Of this amount, the majority (over 85%) originated from within the Plan area, demonstrating that Bournemouth, Dorset and Poole are largely self-sufficient in waste management terms. The remaining 15% of waste that was managed in the county was imported from other waste planning authorities. Around 40% of that imported originated from neighbouring waste planning authorities, namely Hampshire

¹ Environment Agency Waste Data Interrogator 2015; Natural Resources Wales

County Council (including Southampton and Portsmouth), Devon County Council, Somerset County Council and Wiltshire Council (including Swindon). The majority was from Hampshire.

- 6.8 In total 322,000 tonnes of Bournemouth, Dorset and Poole's waste was exported to other counties. This suggests that Dorset is a net importer of waste – importing more waste than is exported. Around 59% of the amount exported was managed in neighbouring authority areas, with just under half of all Bournemouth, Dorset and Poole exports being sent to Hampshire. This is partly a result of existing waste management contracts for local authority waste to be managed at landfill sites and treatment facilities in Hampshire, as well as other movements of commercial and specialist waste streams. There is some movement of waste to Somerset, Devon and Wiltshire, and remaining exports are to facilities further afield including a materials recovery facilities in Kent and North Wales.
- 6.9 Radioactive waste arising from the decommissioning of the Winfrith nuclear research and development facility in Dorset is a key strategic issue as the waste will largely be dealt with outside of the county.
- 6.10 Further details on cross boundary movements for the different waste streams is set out in Background Paper 3 'Cross Boundary Movements'. In developing the Waste Plan, the Waste Planning Authority has discussed strategic waste planning matters and cross boundary issues with its neighbouring waste planning authorities and wider authorities as appropriate.

7 Development of the Dorset Waste Plan

- 7.1 The current Bournemouth, Dorset and Poole Waste Local Plan was adopted in June 2006. As of 30 June 2009, all policies except six were saved until replaced by the new Waste Plan.
- 7.2 Preparation of the Waste Plan began in 2012 with a period of evidence gathering and ongoing stakeholder involvement, leading up to the publication of the Waste Plan Issues Paper in December 2013. Drawing on the responses made during this consultation and further work the Draft Waste Plan was published for consultation in July 2015. Following on from this stage an additional consultation on Additional and Emerging Waste Plan Allocations took place during June/July 2016 and three further site options were included in an additional focused consultation in February 2017
- 7.3 Work on the preparation of the new Waste Plan has included ongoing engagement with a wide range of stakeholders throughout these stages.
- 7.4 In addition to these consultation stages, further engagement has occurred through a range of specific work undertaken to support the Waste Plan. This includes the Sustainability Appraisal, Strategic Flood Risk Assessments, Habitats Regulation Assessment and the preparation of the evidence including cross-boundary waste movements, an evaluation of residual waste treatment technologies and landscape impact assessments.
- 7.5 Further detail on the engagement and consultation methods undertaken during the key stages is provided in the Statement of Consultation, with further detail on engagement with individual Duty to Cooperate bodies given in the following chapters of this statement.

8 Engagement with Waste Planning Authorities

8.1 Dorset, Bournemouth and Poole are obliged, under the Duty to Cooperate, to engage with other waste planning authorities in the preparation of the Waste Plan. Such engagement has taken several forms.

- **Formal consultation at each consultation stage of the emerging Waste Plan** - Responses made at each stage have been considered and updates and clarification incorporated as appropriate. Reports have been published setting out all responses made to each Waste Plan consultation and officer response. No specific issues were raised during these stages concerning compliance with the Duty to Cooperate.
- **Representations by Dorset County Council to other emerging plans of relevant Waste Planning Authorities.**
- **South West Waste Technical Advisory Body** - The WPA has actively participated in the South West Waste Technical Advisory Body (SW TAB) along with other WPAs in the South West region. SW TAB provides an opportunity for member authorities to share information, discuss cross-boundary and other common issues, review emerging waste plans within the South West and enable informal discussion of regional and sub regional waste issues and capacity issues.

Over the past couple of years, the South West Waste Technical Advisory Body has been preparing a joint report on the future of residual waste management in its area. The report considers the capacity of landfill sites and treatment facilities in the south west region. It also considers the transition from landfill to energy from waste and the rationalisation of local non-hazardous landfill sites to facilities dealing with waste at a more regional scale. Dorset County Council has played an active part in this work co-ordinating and mapping data on the capacity of treatment facilities. The 'Residual Waste Management in the South West' report July 2017 was reported to the relevant committees of Bournemouth, Dorset and Poole during October and November 2017 alongside the Pre-Submission Draft Waste Plan. Members endorse the report as a useful evidence that supporting the preparation of the Waste Plan and the duty to co-operate.

- **Membership of the Minerals and Waste Learning Project** - Dorset County Council has been a full member of the Planning Officers Society Minerals and Waste learning group throughout the majority of the preparation of the Waste Plan. In 2017 involvement was reduced to 'corresponding' membership. Meetings and the email google group provides an opportunity for member authorities to share information on matters of common interest and broader items such as reforms of policy and guidance. Discussions related to cross-boundary and other strategic waste planning issues also take place.
- **Periodic meetings with officers of other WPAs** - on an individual basis, together with contact by email and telephone to discuss cross-boundary issues and review preparation of authority's plans. A summary of the meetings with adjoining county WPAs is included in Appendix B, Table 1.

- 8.2 In July 2013, Dorset County Council contacted WPAs receiving waste from Bournemouth, Dorset and Poole into their area for management by letter. A summary of the responses received is included in Background Paper 3. Generally, most authorities that responded were not aware of any planning reasons why movements of a similar level to those experienced in 2011 could not continue in the future. However, many noted that it is preferable for waste to be dealt with in line with the proximity principle. Several authorities highlighted planning permission end dates which may affect the movement of waste, however the associated tonnages were small and not therefore considered to be a significant issue to affect the soundness of the Waste Plan.
- 8.3 In January 2017, a similar exercise was undertaken in order to update and review this work. The exercise focussed on strategic waste movements from 2011 and 2015. Where a change in strategic movements was identified, the relevant waste planning authority was contacted. Further details on the exercise and responses received are included in Background Paper 3. No significant issues were identified since where restrictions on movements to specified facilities were identified, these had been built in the Waste Plan's forecasts.
- 8.4 A clear understanding of waste arisings and future projections was an important element in the preparation of the Waste Plan. The Waste Plan Issues Paper, published in 2013, included a series of waste growth projections. Drawing on consultation responses, these were developed and a revised approach was established. Focused engagement with adjoining Waste Planning Authorities on this approach was sought in February 2015. Comments were sought on a series of waste growth scenarios set out for municipal and commercial and industrials waste.
- 8.5 Devon County Council responded to this engagement supporting the general approach to projecting waste arisings.
- 8.6 The Draft Waste Plan was published in July 2015. Responses were received from Devon County Council, Hampshire County Council, Somerset County Council and the New Forest National Park Authority. The response suggested requested some clarification and updating of the information presented but none raised concerns over cross boundary issues.
- 8.7 The WPA has also liaised specifically with authorities expected to manage radioactive waste arising in Dorset namely Oxfordshire County Council, Cumbria County Council and Northamptonshire County Council.
- 8.8 In November 2013, the WPA wrote to the three authorities inviting comment on a draft section on radioactive waste intending to be included in the Waste Plan Issues Paper. A response was received from Oxfordshire County Council and as a result further information was incorporated into the Draft Waste Plan. Cumbria County Council confirmed that the Waste Plans intentions were consistent with its strategy for the management of Low Level waste. Northamptonshire County Council also provided comments on the wording of the draft section on radioactive waste. These comments were addressed in the Draft Plan. Oxfordshire and Northamptonshire were contacted again in January 2017 regarding movements of radioactive waste. No responses were received at this time.
- 8.9 No formal responses were received to the 2016 Draft Waste Plan from other Waste Planning Authorities. This is likely to be because this consultation focused mainly on site allocations and

not on strategic issues. Likewise, only one response was received to the 2017 Consultation Plan. This consultation focused on three site specific options none of which were on or near Dorset's border. A response was received from Hampshire County Council, supporting the Waste Plan's efforts to meet its waste needs.

9 Cooperation with Dorset's District/Borough Planning Authorities

9.1 The Dorset County Council Plan area contains six district and borough councils that are responsible for local planning within their area;

- Weymouth and Portland Borough Council
- West Dorset District Council
- North Dorset District Council
- Purbeck District Council
- East Dorset District Council
- Christchurch Borough Council

9.2 The local authorities are at varying stages in the preparation of Local Plans. It should be noted that some of the district and borough authorities in Dorset are working together to produce joint Local Plans, whilst others are undertaking plan preparation individually.

9.3 While local authorities are not responsible for planning for waste there are, several issues concerning waste that affect the plans being prepared by the WPA and the borough/districts which require cooperation by all authorities;

- a. consideration of the need for waste management infrastructure, including storage facilities for household and business waste, within development proposals;
- b. consideration of the scope of new development to generate waste and the need for this waste to be managed sustainably;
- c. the need to ensure that new non-waste development recognises the presence of existing and new waste management facilities and avoids constraining their operation;
- d. the need to avoid constraining new non-waste development in the identification of new locations for waste management facilities;
- e. opportunities for waste management facilities to support other forms of development, including the contribution of energy recovery facilities to the provision of low carbon energy within new housing and commercial developments.

9.4 The WPA has engaged closely with its district and borough councils during the preparation of the Waste Plan. The local authorities have been consulted formally at key stages but also through more focused meetings with officers, together with email and telephone contact to discuss relevant issues along the way.

9.5 Initial contact with all district/borough councils was made in a letter during February 2013. This letter sought to engage the district and boroughs at an early stage in the preparation of the Waste Plan and raised several specific issues including;

- i. current adopted waste site allocations – have they been developed, if not why not?
 - ii. suggestions for land that could provide opportunities for waste facilities to address identified needs.
 - iii. opportunities for waste management in new housing/commercial developments
 - iv. policy guidance for waste vehicle depots
- 9.6 As a result, written responses and a series of meetings to discuss the issues were undertaken during 2013 and 2014, see Appendix B, table 2.
- 9.7 One issue of particular relevance to the district and borough authorities in Dorset is safeguarding. The Waste Plan Issues Paper only made brief mention of this issue. Further work was undertaken and focused engagement with district and borough councils was undertaken in January 2015, prior to publication of the 2015 Draft Waste Plan. A paper explaining the proposed approach to safeguarding waste facilities, waste consultation zones and safeguarding exclusions was sent to the districts and borough councils. A link to Dorset Explorer was also provided showing sites proposed for safeguarding.
- 9.8 No major concerns were received from this focused informal consultation on the approach to safeguarding. Comments received contributed to the development of the 2015 Draft Waste Plan.
- 9.9 Formal responses to the 2015 and 2016 Draft Waste Plans were received from all borough and district councils. Objections to several the site options were made by East Dorset and Christchurch Councils, West Dorset and Weymouth Councils and North Dorset District Council. Further meetings and site visits were undertaken to follow this up, try to address issues of concern and ensure that officers were aware of the context of the Waste Plan and site allocations. In addition, responses were received to the 2017 Waste Plan consultation from Purbeck District Council, North Dorset District Council and Christchurch and East Dorset Councils. Comments referred to site options within the respective authority areas.
- 9.10 In addition, regular email bulletins have been prepared, usually in advance of formal consultations to provide advanced notice to officers in the district/borough councils and councillors.
- 9.11 As well as engaging with district and borough authorities on the development of the new Waste Plan, the WPA has contributed, and will continue to contribute, to the development of Local Plans being prepared by district and borough authorities.
- 9.12 Appendix B, table 2 contains a list of meetings undertaken with district and borough Councils within Dorset during the preparation of the Waste Plan.

10 Engagement with other Duty to Cooperate Bodies

- 10.1 Appendix A identifies the range of organisations that fall within the scope of the Duty to Cooperate. While these have been included in formal consultations on the emerging Waste Plan, the level of engagement has varied depending on the relevance of the Dorset Waste Plan to the body concerned.

- 10.2 Engagement has been most extensive with the Environment Agency, Natural England, Highways England and the Dorset Local Enterprise Partnership. Engagement has involved emails, meetings and telephone conversations. Appendix B, table 3 contains a list of meetings undertaken with other Duty to Cooperate Bodies.
- 10.3 Detailed site assessments were prepared for all sites being considered for allocation in the Waste Plan. The preparation of these assessments included input from a variety of internal and external organisations. This included Duty to Cooperate bodies such as the Environment Agency, English Heritage and Highways England.
- 10.4 The Marine Management Organisation (MMO) were consulted throughout the preparation of the Waste Plan. A response was received to the Waste Plan Issues Paper in 2014 to confirm that the MMO had no specific comments to make.
- 10.5 The Dorset Local Nature Partnership (LNP) was established in 2012. Dorset County Council has engaged with and consulted the LNP and a number of its members throughout the preparation of the Waste Plan. A representation to the 2016 Draft Waste Plan was received and a result a meeting was arranged with the LNP and Dorset Wildlife Trust to discuss concerns raised.
- 10.6 As the Waste Plan, has developed, the WPA has engaged with the LEP at key stages through formal consultation and specific reports to the LEP Board. Concerns were raised by the LEP to one site in the 2016 Draft Waste Plan. As a result, a meeting was arranged to discuss the issues of concern (see Appendix B, table 3 for further details of meeting). Following this a further report, addressing the issues raised, was presented to the LEP Board at their meeting of the 27 September 2016. In response, the LEP acknowledged that mitigation should satisfactorily address the issues raised.
- 10.7 A further report was presented to the LEP on the 23 November 2017. This report provided the LEP with an update on the progress of the Waste Plan and invited them to review the Plan during the formal consultation period.

11 Engagement outside the Duty to Co-operate

- 11.1 The WPA, recognises that there are other bodies not covered by the DtC who's input is essential to delivering the new Waste Plan. Engagement had taken place with a wide range of stakeholders including infrastructure providers, environmental bodies, developers and waste operators. While these organisations are not covered by the DtC engagement through formal consultation and discussions/meeting on specific issues have been undertaken throughout the preparation of the new Waste Plan, as necessary. Details of these meetings is included in Appendix B, table 4 and 5.
- 11.2 The NPPF highlights the importance of engagement with our communities in plan-making and states that: "Early and meaningful engagement and collaboration with neighbourhoods, local organisations and businesses is essential". While the DtC does not extend to communities, Local Planning Authorities are required to produce a 'Statement of Community Involvement'

(SCI) that sets out how and when communities and other stakeholders can be involved in the content of new planning policy documents. Dorset County Council adopted a revised SCI in April 2013. In addition, the consultation statement provides further details on consultation with stakeholders throughout the preparation of the Waste Plan. Appendix B includes details of meetings with other key stakeholders.

- 11.3 Waste arisings and projections have been a very important element of the preparation of the Waste Plan. As explained in paragraph 8.5, engagement with a range of bodies has been undertaken to ensure that the correct level of waste growth is being planned for. Focused engagement with the waste industry was sought in February 2015 prior to publication of the 2015 Draft Waste Plan. Comments were sought on a series of waste growth scenarios set out for municipal and commercial and industrial waste.
- 11.4 Responses were received from Viridor and New Earth Solutions. There were no major concerns with regards to the scenarios set out. However, some helpful observations were raised which were considered when updating this work for inclusion in the Draft Waste Plan.

12 Pre-Submission Draft Waste Plan

- 12.1 The guidance and form provided for making representations on the Submission Draft Waste Plan has specifically invited representors to state whether they felt the Duty to Co-operate had been complied with.
- 12.2 Following consultation on the Pre-Submission Draft Waste Plan this report will be updated to provide a summary of the outcomes of consultation, specifically with regards to compliance with the Duty to Co-operate.

13 Conclusion

- 13.1 This report has outlined the ways in which the Waste Planning Authority has sought to engage constructively, actively and on an ongoing basis with relevant bodies on strategic matters of common interest in the preparation of the Waste Plan. This has included on-going discussion and liaison to identify matters of cross-boundary / strategic significance and, thereafter, to find ways of addressing any concerns. This is important because, for the Waste Plan to be effective, it needs to be capable of delivering strategic matters which rely upon co-operation with other bodies. This report demonstrates that such collaboration has been actively sought throughout the plan's preparation.
- 13.2 Notable examples of how this has been pursued include:
- participation in, and active engagement with members of, the South West Waste Regional Technical Advisory Body
 - engagement with other waste planning authorities with a strategic or cross boundary interest in the Waste Plan in terms of the management of waste.
 - The use of established cross-boundary governance arrangements in the form of the Bournemouth, Dorset and Poole Minerals and Waste Joint Advisory Committee.
 - Involvement of other relevant bodies such as Natural England, the Environment Agency and English Heritage in the development and assessment of the plans options.

Appendix A - Duty to Cooperate Bodies

Section 33A of the Planning and Compulsory Purchase Act 2004 (as amended) requires cooperation in the preparation of development plan documents by local authorities and county councils, together with other bodies that may be prescribed.

The prescribed bodies are identified in Regulation 4 of the Town and County Planning (Local Planning) (England) Regulations 2012 (as amended) and comprise the following organisations;

- Environment Agency;
- English Heritage
- Natural England;
- the Mayor of London;
- the Civil Aviation Authority
- the Homes and Communities Agency;
- each Primary Care Trust established under section 18 of the National Health Service Act 2006;
- the Office of Rail Regulation
- Transport for London
- each Integrated Transport Authority
- each highway authority within the meaning of section 1 of the Highways Act 1980
- the Marine Management Organisation.
- the local enterprise partnership.

Appendix B – Summary of meetings

Table 1 – Meetings with other Waste Planning Authorities

Meeting title	Attendees	Date	Key outcomes
RTAB South West	EM/SD – DCC Attendees from South West Authorities	3 April 2012	Updates from each WPA provided on plan preparation progress and recent waste permissions/developments. Latest news on National Waste Management Plan provided. RTAB Terms of Reference agreed.
Cross Boundary Waste Movements – Devon County Council	EM/SD - DCC Christina Suckley – Devon County Council	3 April 2012	Discussed provision emerging Devon Waste Plan proposes to make for Dorset. Discussed use of Broadpath Landfill and Exeter EfW plant – confirmed limited potential of sending Dorset’s MSW to these facilities.
RTAB South West	EM/SD – DCC Attendees from South West Authorities	8 October 2012 and 2 December 2014	Updates from each WPA provided on plan preparation progress and recent waste permissions/developments. Latest news on National Waste Management Plan provided, plus other national updates. Discussed Duty-to-Co-operate and idea of each WPA establishing position statements with adjoining WPAs.
Meeting with Hampshire County Council – Minerals & Waste matters	EM/SH/TB/BT - DCC Lisa Kirby, HCC	16 December 2014	Discussed: <ul style="list-style-type: none"> - Oil & Gas - Minerals safeguarding - Waste safeguarding - Waste capacity and cross boundary movements between Dorset & Hampshire.
RTAB South West	EM - DCC Attendees from South West Authorities	3 March 2016	Updates from each WPA provided on plan preparation progress and recent waste permissions/developments. Presentation from Chris Jonas, Managing Director at Viridor – review of company’s future plans, landfill rationalisation, EfW future plans.

Meeting title	Attendees	Date	Key outcomes
			Discussion regarding the preparation of a SW Non-haz landfill and EfW Map.
Somerset County Council Inert Waste Workshop What are the most sustainable options for managing Somerset's Inert Waste?	EM – DCC Attendees from South West Authorities, Waste Industry and other stakeholders	07/07/2016	What are the most sustainable options for managing Somerset's Inert Waste? Understanding of SCC inert waste evidence base/planning policy. An EA perspective on inert waste recovery permitting
RTAB South West	EM - DCC Attendees from South West Authorities	18 August 2016	Updates from each WPA provided on plan preparation progress and recent waste permissions/developments. Further discussion regarding the progress of a SW Non-haz landfill and EfW Map and report.
RTAB South West	EM/SH - DCC Attendees from South West Authorities	8 March 2017	Presentation from SUEZ regarding the future of waste management landfill/treatment. Update on the work on the Residual waste management paper.

Table 2 – Meeting with Dorset District and Borough Councils (and Bournemouth and Poole Planning Dept.)

Meeting title	Attendees	Date	Key outcomes
Meeting with Poole Waste Management and Planning	EM/SD/MG - DCC Shaun Robson (Head of Waste Management, BoP) James Gillfillan (Planning, BoP) Bill Gordon (Planning, BoP)	6 September 2012	To gain information on BoP's contract with Viridor and use of various facilities. Reviewed adopted WLP allocations in Poole. Identified some emerging issues for the Waste Plan, including need for a MRF and possible site options.
Meeting with Bournemouth Waste Management and Planning	EM/SD/Mike Garrity - DCC Reg Hutton (Waste Management, BBC) Mark Axford (Planning, BBC)	13 September 2012	To gain information on BBC's contracts and use of various facilities. Identified some emerging issues for the Waste Plan, including need for a MRF. Discussed MRF funding bid.
Waste Sites Search – East Dorset & Christchurch Councils	EM - DCC George Whalley - CBB	24 April 2014	Discussed need for improved HRC for Wimborne/Ferndown and for bulky waste and residual treatment facility. Discussed emerging site options resulting from review of employment land.
Waste Sites Search – North Dorset District Council	EM/SH - DCC Sarah Jennings - NNDC	24 April 2014	Discussed need for replacement Blandford WMC and improved HRC for Shaftesbury/Gillingham. Discussed emerging site options resulting from review of employment land.
Waste Sites Search – West Dorset District Council	EM/SH - DCC Andrew Galpin - WDDC	7 May 2014	Discussed need for new transfer facility for Dorchester area and replacement HRC. Discussed need for expansion of Sherborne WMC. Discussed emerging site options resulting from review of employment land.

Meeting title	Attendees	Date	Key outcomes
	Vicky Martin – WDDC		
Waste Sites Search – Poole Borough Council	EM/SH - DCC Bill Gordon - PBC James Gillfillan - PBC	2 June 2014	Discussed need for bulky waste and residual treatment facility. Discussed emerging site options resulting from review of employment land.
Waste Sites Search – Purbeck District Council	SH/EM - DCC Keith Childs - PDC Diane Dumashie - PDC	3 June 2014	Discussed need for new transfer facility for Wareham area and relocation of Wareham depot. Discussed emerging site options resulting from review of employment land. PDC had some concerns over loss of employment land/compatibility of waste use with other uses particularly at Holton Heath.
Meeting with North Dorset District Council – Gillingham & Shaftesbury Site Options.	SH/EM - DCC Nicola Laszlo, Robert Lennis (NDDC) Plus for site visit: Simon Clark, Sigma Aldrich David Ramsay, Vail Williams	16 June 2014	Discussed need for new HRC for Shaftesbury/Gillingham and emerging site options. Discussed scale and timescale of Gillingham urban extension, including employment areas and proposed masterplanning. Discussed options within Brickfields and developer contributions. Site visit to Brickfields, Gillingham
Blandford WMC & development of land south of Sunrise Business Park – North Dorset District Council	SH - DCC John Hammond, NDDC Sarah Jennings, NDDC	8 December 2014	Discussed lack of availability of employment land for Blandford and the need to demonstrate a strategic value for siting at this location. See minutes.

Meeting title	Attendees	Date	Key outcomes
Blandford WMC & development of land south of Sunrise Business Park	SH - DCC Jason Jones - DWP Dave Diaz - DWP John Hammond - NDDC Allen Lodge - Concept Cables	4 February 2015	<p>Discussed Concept Cable's proposed application for employment use on land south of Sunrise Business Park. They have an option on the whole field but are willing to accommodate a HRC plus transfer facility. NDDC consider this would bring a public benefit element to developing the site.</p> <p>AL to pass site layout plans to DWP so that they can add site layouts for the WMC.</p> <p>SH to ask Tony Harris to consider alternative sites and key viewpoints.</p>
Meeting with Bournemouth Borough Council - Planning	EM/SH - DCC Mark Axford - BBC Malcolm Hodges - BBC	5 February 2015	<p>Updated BBC on preparation of Waste Plan.</p> <p>Outlined sites to be considered as options in Draft Waste Plan – Kinson, Castle Lane East. BBC to factcheck site assessments.</p> <p>Discussed proposed approach to safeguarding including 250m buffer. Potential concern over classing SRCL Incinerator as 'strategic'. Potential issues with PD to resi – but outside our control.</p> <p>Potential conflict with employment land at Castle Lane East due to employment numbers likely to be offered by a waste facility compared to other classes.</p> <p>Discussed draft policy on Waste from New Developments. BBC to consider and feedback any comments.</p>
Meeting with Purbeck District Council	EM/SH - DCC Anna Lee, PDC Keith Childs, PDC	9 February 2015	<p>Updated PDC on preparation of Waste Plan.</p> <p>Outlined sites to be considered as options in Draft Waste Plan – Land at Blackhill Road, Winfrith, Binnegar. PDC to fact check site assessments.</p> <p>Discussed proposed approach to safeguarding including 250m buffer. Potential conflict with emerging housing options – to be considered in the WPA's response to PDC's current consultation.</p> <p>Discussed draft policy on Waste from New Developments. PDC to consider and feedback any comments.</p>

Meeting title	Attendees	Date	Key outcomes
<p>The Borough of Poole</p> <p>(Telephone discussion)</p>	<p>EM - DCC</p> <p>Bill Gordon (PBC)</p>	<p>10 February 2015</p>	<p>BG forwarded emails regarding growth and safeguarding to his college JG in Development Management.</p> <p>BG and JG are generally happy with both documents. Their only concern in that safeguarding Mannings Heath would be a concern if there was no realistic prospect of development. EM confirmed the commitment to monitoring throughout the life of the plan. We should also be in a better position to consider the need for the W&S land at Mannings Heath once the contract had been awarded for a MRF. This should be clear prior to submission if not before.</p>
<p>Meeting with East Dorset & Christchurch</p>	<p>EM/SH - DCC</p> <p>Simon Trueick - CBC</p> <p>James Smith - EDDC</p>	<p>10 February 2015</p>	<p>Updated EDDC on preparation of Waste Plan.</p> <p>Outlined sites to be considered as options in Draft Waste Plan. JS to factcheck site assessments.</p> <ul style="list-style-type: none"> - Blunts Farm – Possible concern over potential conflict with high-tech employment uses sought for the site. - Woolsbridge – Application expected for employment shortly – possibly with area reserved for waste use. - Little Canford – EDDC considered unsuitable location for employment in development of their CS. <p>Some concern over the possible relocation of Wimborne HRC to the more northerly sites with the main population being in Wimborne.</p> <p>Discussed transport modelling work being undertaken to look at impacts on Canford Bottom/A31 of relocating the Wimborne HRC.</p> <p>Discussed proposed approach to safeguarding including 250m buffer. Potential issues with PD to resi raised – but outside our control. Potential conflict at Burton housing proposal with STW - to be explored.</p> <p>Bournemouth Airport – MAG has raised the idea of implementing an LDO, on which EDDC would consult, within the next 1-2 years. Consider whether the range of uses specified could/should include waste.</p>

Meeting title	Attendees	Date	Key outcomes
			Discussed draft policy on Waste from New Developments. EDDC to consider and feedback any comments. EDDC considered that waste developments would need to be on the CIL 123 List – otherwise no chance of getting funding from other developments. The WPA need to feed into any reviews of Charging Schedules.
Blandford WMC & development of land south of Sunrise Business Park	SH - DCC David Diaz - DWP Tony Harris - DCC John Hammond, NDDC Steve Clark, NDDC Allen Lodge, Concept Cables	23 April 2015	Discussed proposed development of WMC alongside employment use.
Members' seminar	DCC Members (Members of Bournemouth and Poole Councils also invited)	12 May 2015	To inform members of DCC about the emerging Waste Plan and Mineral Sites Plan, and forthcoming consultation.
Meeting with West Dorset District Council	EM/TB – DCC Terry Sneller - WDDC	22 October 2015	Meeting to discuss shortlisted waste site options in West Dorset, issues and concerns.
Meeting with Christchurch Borough Council	EM/TB - DCC Simon Trueick - CBC	10 December 2015	Review/discussions of waste management needs and shortlisted sites
Meeting with Poole BC	EM - DCC James Gillfilian - PBC Bill Gordon - PBC	8 Feb 2016	Update of progress of the Waste Plan and specific site options discussion/Green Belt review update

Meeting title	Attendees	Date	Key outcomes
Bournemouth Dorset and Poole Joint Advisory Committee	EM/MG/TB - DCC Committee Members	13 April 2016	Approval for consultation on Draft Waste Plan Update
EDDC/Christchurch BC Meeting	EM/TB - DCC George Whalley – EDDC/CBC	17 October 2016	Waste Plan update and discussion regarding site options within EDDC and Christchurch
Waste Plan Update – Bournemouth, Poole and Dorset Waste Management Authorities	EM - DCC Officers and Members of the three Authorities	2 November 2016	Overview of Waste Plan progress to date and discussion of key strategic issues
Poole and Bournemouth – Waste Plan Update	EM/MG - DCC Bill Gordon - PBC Nick Perris - PBC Mark Axford - BBC	18 November 2016	Waste Plan update, site options discussion
Site Visit to the Portsmouth Energy from Waste Facility	EM/MG - DCC Members and other Stakeholders inc Dorset Local Nature Partnership Officers of Poole and Bournemouth BC Natural England	28 November 2016	Site visit provided a chance for Members and other Stakeholders with an opportunity to see an example of an operational EfW plant. Developed stakeholders understanding of EFW facilities.

Meeting title	Attendees	Date	Key outcomes
	Dorset Wildlife Trust Environment Agency Officer of East Dorset & Christchurch Councils General Manager of Bournemouth Airport and other of MAG		
Meeting with Bournemouth and Poole Councils	EM/MG - DCC Officers of Bournemouth and Poole	21 March 2017	Waste Plan Update, discussions regarding sites options.
Meeting with East Dorset and Christchurch Councils	EM/MG - DCC David Barnes & George Whalley - East Dorset and Christchurch Councils	15 May 2017	Update on the Waste Plan and discussion with regards to site options/concerns/issues. Meeting followed up by email correspondence with regards to allocated employment land within East Dorset.

Table 3 – Meetings with other Duty to Cooperate Bodies

NB: A representative from the EA was often present at RTAB meetings (see table 1 above)

Meeting title	Attendees	Date	Key outcomes
Waste Data Interrogator – Environment Agency	EM/SD - DCC Polly Coleman - EA	15 August 2012	Use of WDI – including gaining list of permitted sites.
Waste Data Interrogator – Environment Agency	EM/SD - DCC Polly Coleman - EA	3 December 2012	Use of WDI
Waste Data Interrogator EA Training	EM/SD - DCC	16 January 2013	Use of WDI
Swanage HRC Open Day	EM/SH - DCC Ian Manley - DWP Attendees included, representatives from Dorchester Town Council, NDDC, Blandford Forum TC, Purbeck District Council, Wimborne Town Council, Gillingham Town Council, Wessex Water and the waste industry	23 September 2014	Held 'open day' to showcase what a modern HRC is like. Opportunity to educate stakeholders

Meeting title	Attendees	Date	Key outcomes
Meeting with Highways England	EM/TB – DCC Steve Hellier - HE	18 November 2015	Meeting to discuss waste site options, HA concerns and further work. Discussed the preparation of further transport modelling work to support Waste Plan evidence base.
Local Nature Partnership/Dorset Wildlife Trust Meeting	EM/TB - DCC Imogen Davenport - DWT Sharon Abbott - DWT	10 October 2016	Waste Plan update and discussion regarding site options.
Site Visit to the Portsmouth Energy from Waste Facility	EM/MG - DCC Members and other Stakeholders inc Dorset Local Nature Partnership Officers of Poole and Bournemouth BC Natural England Dorset Wildlife Trust Environment Agency Officer of East Dorset & Christchurch Councils General Manager of Bournemouth Airport and other of MAG	28 November 2016	Site visit provided a chance for Members and other Stakeholders with an opportunity to see an example of an operational EfW plant.

Meeting title	Attendees	Date	Key outcomes
Meeting and Site Visit – New Earth Solution's	EM Annabel King – DCC Ecologist Nick Squirrell - Natural England	26 Jan 2017	Discussion of future proposals and impact on biodiversity from intensification/additional capacity of site. Outcomes from meeting and site visit contributed to HRA

Table 4 – Meetings with the Waste Management Authorities of Bournemouth, Dorset and Poole

Meeting title	Attendees	Date	Key outcomes
Meeting with Poole Waste Management and Planning	EM/SD/MG - DCC Shaun Robson - PBC James Gillfillan - PBC Bill Gordon - PBC	6 September 2012	To gain information on BoP's contract with Viridor and use of various facilities. Reviewed adopted WLP allocations in Poole. Identified some emerging issues for the Waste Plan, including need for a MRF and possible site options.
Meeting with Bournemouth Waste Management and Planning	EM/SD/MG - DCC Reg Hutton - Waste Management, BBC Mark Axford - Planning, BBC	13 September 2012	To gain information on BBC's contracts and use of various facilities. Identified some emerging issues for the Waste Plan, including need for a MRF. Discussed MRF funding bid.
Meeting with Dorset Waste Partnership	EM/SD - DCC Ian Manley - DWP	8 November 2012	IM went through DWP figures on municipal and household waste arisings.
Meeting with Dorset Waste Partnership	EM/SH - DCC Jason Jones - DWP	27 May 2014	Update on Waste Plan
Meeting with Bournemouth Waste Management	EM/SH - DCC Larry Austin - BBC Georgina Fry - BBC Neil Rawlings - BBC	3 June 2014	Update on Waste Plan, discussed revision of growth assumptions to accord with current recorded growth levels. Agreed figure for food waste to be used. Reviewed emerging site options in Bournemouth. Update on MRF tender process.
Meeting with Poole Waste Management	SH/EM - DCC Shaun Robson - PBC	9 June 2014	Update on Waste Plan progress. Discussed growth projections for MSW. Poole confirmed no need for any sites from their point of view.

Meeting title	Attendees	Date	Key outcomes
	David Rickards - PBC		Discussed introduction of food waste collection – to be decided Oct 2015. Update on Viridor contract, inc possible diversion of bulky waste. Reviewed emerging site options in Poole.
Meeting with Dorset Waste Partnerships	SH/EM - DCC Jason Jones - DWP	3 July 2014	Update on Waste Plan and DWP Issues/update
Meeting Poole Waste Management	EM/SH – DCC Shaun Robson - PBC	6 August 2014	Update on Waste Plan progress
Meeting with Dorset Waste Partnerships	EM/SH - DCC Ian Manley - DWP	10 September 2014	Update on Waste Plan progress Forecasting LACW discussion
Meeting with Dorset Waste Partnerships	EM/SH/MG - DCC Steve Burdis - DWP Michael Carhart-Harris - DCC	16 September 2014	Discussed the outcomes of the Management Board Meeting DWP's overall strategic approach going forward How we can ensure that the Waste Plan brings forward deliverable sites Avoiding public confusion on two waste consultations in close succession (HRC review consultation and the Waste Plan consultation)
Meeting with Dorset Waste Partnerships	EM/SH - DCC Jason Jones - DWP	30 September 2014	Discussed need for site in Blandford and work undertaken on site search exercise. DWP planning advert. Consultation on HRC savings to take place prior to Christmas. Various other things – see notes.

Meeting title	Attendees	Date	Key outcomes
Meeting with Dorset Waste Partnerships	EM/SH - DCC Jason Jones - DWP	30 October 2014	Waste Plan Update on progress
Meeting with Dorset Waste Partnership	SH/EM - DCC Jason Jones - DWP Lisa Mounty - DWP Ian Manley - DWP	15 January 2015	Discussed proposed growth projections for MSW & CIW. DWP agreed with Medium Growth for MSW & Low Growth for CIW. DWP suggested for Med & High scenarios growth per household should be averaged over the first five years.
Meeting with Bournemouth Waste Management	EM/SH - DCC Larry Austin - BBC Georgina Fry - BBC Neil Rawlings - BCC	5 February 2015	Discussed proposed growth projections for MSW & CIW. BBC agreed with Medium Growth for MSW & Low Growth for CIW. Noted that MSW in Bmouth has seen an increase this year, but felt to be a spike rather than the norm. BBC confirmed they have no specific targets for recycling/composting. Noted that a change in the collection scheme could dramatically alter projections – such as a change to collecting residual every fortnight. BBC gave an update on the MRF tender.
Meeting with Dorset Waste Partnership	EM/SH - DCC Jason Jones - DWP	8 April 2015	Update on landfill situation. Update on progression of land south of Sunrise Business Park for Blandford WMC. JJ to review physical and operational requirements for sites to feed into Draft Waste Plan. Agreed timetable for DWP to review Draft Waste Plan prior to print/consultation.
Meeting with Dorset Waste Partnership	EM/SH - DCC Jason Jones - DWP	9 July 2015	Waste Plan update on progress

Meeting title	Attendees	Date	Key outcomes
Meeting with Dorset Waste Partnership	EM/SH - DCC Jason Jones - DWP	22 September 2015	Update on landfill situation. Discussed need to incorporate increased recycling into projections. Discussed need for DWP to do some draft layouts/designs for site options. Meeting on viability of site options to be arranged. Update on MRF tender. Update on HRCs consultation.
Meeting with Dorset Waste Partnership e	EM - DCC Jason Jones - DWP	9 December 2015	Waste Plan update on consultation and specific site related discussions, the need for new waste facilities
Meeting with Dorset Waste Partnership	EM - DCC Karyn Purnard - DWP Gemma Clinton - DWP Jason Jones - DWP	25 Jan 2016	Update on the progress of the Waste Plan. Discussion of MSW projections and issues/needs identified in the Waste Plan
Meeting with Bournemouth Waste Management	EM - DCC	27 Jan 2016	Update on the Waste Plan progress, discussion of projections/changes to collection regime/trends etc
Meeting with Dorset Waste Partnership	EM - DCC Jason Jones - DWP David Diaz - DWP	10 March 2016	Discussing the need for a Waste Management Centre for Blandford
Bournemouth, Dorset and Poole	EM/MG/TB -DCC Committee Members	13 April 2016	Approval for consultation on Draft Waste Plan Update

Meeting title	Attendees	Date	Key outcomes
Joint Advisory Committee			
Meeting with Dorset Waste Partnership	EM - DCC Jason Jones - DWP David Diaz - DWP	19 July 2016	Further updated on Waste Plan progress and options for Blandford
Meeting with Dorset Waste Partnership	EM - DCC Jason Jones - DWP Gemma Clinton - DWP Karyn Punchard - DWP	23 August 2016	Discussions following the summer consultation. Discussed shortlisted site options/potential constraints/further work
Meeting with Dorset Waste Partnership	EM - DCC DWP – Senior Management Team	26 October 2016	Meeting to discuss the DWP Waste Infrastructure Review
Waste Plan Update – Bournemouth, Poole and Dorset Waste Management Authorities	EM - DCC Officers and Members of the three Authorities	2 November 2016	Overview of Waste Plan progress to date
Dorset Waste Partnership Site Visit	Various Members and other Stakeholders were invited to various Waste Sites	15 November 2016	Develop understanding of waste management for Members and other stakeholders

Meeting title	Attendees	Date	Key outcomes
Site Visit to the Portsmouth Energy from Waste Facility	EM/MG - DCC Members and other Stakeholders inc Dorset Local Nature Partnership Officers of Poole and Bournemouth BC Natural England Dorset Wildlife Trust Environment Agency Officer of East Dorset & Christchurch Councils General Manager of Bournemouth Airport and other of MAG	28 November 2016	Site visit provided a chance for Members and other Stakeholders with an opportunity to see an example of an operational EfW plant.
Meeting with Dorset Waste Partnership	EM/MG - DCC DWP Senior management team	30 November 2016	Waste plan update and discussion of site options and way forward
Bournemouth and Poole Waste Management Authorities Update	EM/MG - DCC Larry Austin - BBC Shaun Robson - PBC	15 December 2016	Waste Plan update on progress and options/proposals for EFW
Site visits with Dorset Waste Partnership	SH – DCC DWP senior management team	18 January 2017	Site visits to various site options for a WMC in Blandford.

Meeting title	Attendees	Date	Key outcomes
Meeting with Dorset Waste Partnership	EM/SH – DCC Jason Jones – DWP	23 January 2017	Meeting to update DWP on site options/allocations.
Meeting with Bournemouth and Poole Councils	EM/MG - DCC Officers of Bournemouth and Poole	21 March 2017	Waste Plan Update, discussions regarding sites options.
Meeting with Dorset Waste Partnership	EM/SH - DCC Officers of DWP Senior Management Team	24 April 2017	Meeting to update DWP on site options/allocations.
Meeting with Dorset Waste Partnership	EM - DCC Officers of DWP Senior Management Team	17 July 2017	Update on Waste Plan, site allocations. Discussed update to the Waste Management Strategy and DWP Infrastructure Review
Meeting with Poole Borough Council	EM/SH – DCC Nick Perrins – PBC Bill Gordon - PBC	30 August 2017	Update on site allocations and policy approach. Further consideration needed to address impacts on amenity for businesses and residents in the area surrounding Mannings Heath.
Meeting with Dorset Waste Partnership	SH/EM – DCC Jason Jones – DWP David Diaz - DWP	6 September 2017	Update on proposals for a waste management centre for Blandford. Discussed mitigation in the form of reduction in the size of the site. Also discussed status and issues with existing WMC.
Meeting with Dorset Waste Partnership & Savills - Blandford	SH – DCC Jason Jones/David Diaz – DWP	25 October 2017	Discussion with landowner of preferred site for Blandford WMC.

Meeting title	Attendees	Date	Key outcomes
	Graham Pickard – DCC Property Paul Spong – Savills		

Table 5 – Meetings with other bodies not covered by the Duty to Cooperate (including waste industry, parish and town councils and environmental groups)

Meeting title	Attendees	Date	Key outcomes
Rainbarrow Farm Site Visit	SD - DCC Nick Finding - operator	23 August 2012	To gain information on the site's operations, proposed and capacity, and sources of feedstock.
Eco Sustainable Solutions – Meeting & Site Visit to Hurn facilities	EM/SD - DCC Steve Harman - Operations Manager, Eco Rebecca Jones - Assistant Operations Manager	30 August 2012	To gain information on the site's operations, annual tonnages received and total capacity, and sources of waste. Discussed proposed expansion of site with provision of Anaerobic Digestion plant.
Hurn MRF – Meeting & Site Visit	EM/SD - DCC Andy Tyres (Site Manager, W&S)	30 August 2012	To gain information on the site's operations, annual tonnages received and total capacity, and sources of recyclates. Discussed limitations of site in relation to ability to deal with commingled recyclates.
New Earth Solutions – Meeting	EM/SD Brett Spiller (NES)	3 September 2012	To gain information on Canford MBT site's operations, annual tonnages and capacity, and on contracts NES holds with DCC and BBC. Discussed proposed expansion of site with provision of ATC plant to use waste derived feedstock from MBT plant and provide decentralised energy. NES confirmed they no longer intend to proceed with Winfrith Green ATC plant despite having gained permission due to not receiving DWP contract.
Eco Sustainable Solutions – Meeting & Site Visit to Piddlehinton Anaerobic Digester	EM/SD Mike Thompson (Eco)	12 September 2012	To gain information on the site's operations, annual tonnages received and sources of food waste.

Meeting title	Attendees	Date	Key outcomes
			Discussed current capacity and potential to increase through permitted capacity.
SITA – Meeting & Site Visit to Binnegar MRF	EM/SD	18 October 2012	Viewed new facility at Binnegar and gained information on proposed operations and capacity. Contracts secured primarily C&I commercial. Discussed site adjacent to MRF intended to be promoted through Waste Plan. Discussed capacity etc of Beacon Hill.
Meeting with Viridor	EM/SD Colin Richardson (Regional Manager, Viridor) Ian John (Head of Planning and Permitting, Viridor)	13 November 2012	Discussed Trigon capacity/annual tonnages and Poole contract. Viridor explained their EfW roll out programme. Issue raised re locations for vehicle depots.
SRCL – Meeting & Site Visit to Bournemouth Clinical Incinerator	EM/SD Scott Davidson (General Manager, SRCL)	19 November 2012	To gain information on SRCL's two sites in Dorset (Bournemouth Hospital and Frome) - operations, annual tonnages received and total capacity, and sources of waste.
Site Visit – Nuffield Waste Transfer Station	EM/SD	20 November 2012	To view newly operational HRC and waste transfer station serving Borough of Poole.
Yellowstone Environmental Solutions – Meeting & Site Visit of Shaftesbury Oil & Water	EM/SD Stewart Silvey (YES)	21 November 2012	To gain information on the site's operations, annual tonnages received and total capacity, and sources of waste. Issue raised over perception of 'hazardous' waste by public – YES suggested different levels of haz waste should be explained within Waste Plan.

Meeting title	Attendees	Date	Key outcomes
Site Visit – Sherborne & Blandford Waste Management Centres	EM/SD Dave Talbott (Sherborne Site Manager) Ian ? (Blandford Site Manager)	27 November 2012	To gain information on both sites in Dorset - operations, annual tonnages received and total capacity, and sources of waste. Discussed need for expansion due to new DWP collection, potential options and limitations.
Commercial Recycling - Meeting & Site Visit	EM/SD Ian Mariner Jeanette Mariner Bill Watson Nicola Rogers	29 November 2012	To gain information on the C&I processing site, the inert waste site and the Parkstone transfer station. CR also summarised their other operations in Somerset. Discussed aspirations including intention for further satellite transfer sites and possibility of extending Canford site's opening hours.
Meeting with Veolia & Site Visit to Marchwood.	EM/SD Martin Pettigrew, Veolia Richard Johnson, Veolia Owen Dimond, Veolia	5 December 2012	Veolia gave an overview of their Dorset/Hants facilities and DCC contract. Details on capacity/tonnages etc provided for Marchwood ERF, Blue Haze landfill and Blue Haze transfer station.
AeroThermal - Meeting	EM/SD Ian Toll, AeroThermal	6 March 2013	AeroThermal gave an overview of the autoclave technology they have developed. Discussed the issues they face in securing waste contracts. Discussed potential sites they have considered for demonstrator/long term plant.
New Earth Solutions	EM/SH Brett Spiller	27 March 2014	Site visit and meeting to discuss company aspirations

Meeting title	Attendees	Date	Key outcomes
Site Visit – Downend Farm	EM/SH Mark Farwell	16 April 2014	Site visit and meeting to provide an overview of the Waste Plan and timetable for preparation.
Meeting with Duchy of Cornwall	SH/EM Tony Harris Jason Jones, Bill Davidson – (Dorset Waste Partnership) Andrew Martin (WDDC) Simon Conibear, Peter James, Kevin Crabbe (Duchy Estate)	1 July 2014	Gave overview of Waste Plan and timetable. Discussed need for new HRC and transfer facility for Dorchester and emerging site options. Reviewed emerging options – Loudsmill, South of Stadium Roundabout, Friary Press, Parkway Farm. DofC suggested consideration of two other sites in their ownership – land NW of Monkey’s Jump and land adjacent to Rainbarrow Farm. DofC prefer use of Parkway Farm for other employment use, notably Dorset Cereals. However it was agreed that the site should be subject to consultation to test response. DofC confirmed that no other land would be available within Poundbury.
Meeting Dorchester Town Council	SH/EM	10 July 2014	Gave overview of Waste Plan and timetable. Discussed need for new HRC and transfer facility for Dorchester and emerging site options.
Meeting Poundbury Residents’ Association	EM/SH	4 August 2014	Gave overview of Waste Plan and timetable. Discussed need for new HRC and transfer facility for Dorchester and emerging site options.
DCC highways meeting - Review of depots	SH/Mark Fortune	5 August 2014	Outlined need for waste vehicle depots. Mark Fortune to consider if/where there is potential for sharing/using highways depots.
Meeting Blandford Town Council	SH/EM	11 August 2014	Gave overview of Waste Plan and timetable.

Meeting title	Attendees	Date	Key outcomes
			Discussed need for new WMC for Blandford and emerging site options. Town Council suggested land south of Sunrise Business Park.
Meeting Ferndown Town Council	SH/EM	11 August 2014	Gave overview of Waste Plan and timetable. Discussed need for new HRC for Wimborne, residual treatment facility and bulky waste facility and emerging site options.
Meeting Gillingham Town Council	SH/EM	12 August 2014	Gave overview of Waste Plan and timetable. Discussed need for new HRC for Shaftesbury/Gillingham and emerging site options.
Meeting Wimborne Town Council	SH/EM	27 August 2014	Gave overview of Waste Plan and timetable. Discussed need for new HRC for Wimborne, residual treatment facility and bulky waste facility and emerging site options.
Meeting Shaftesbury Town Council	SH/EM	8 September 2014	Gave overview of Waste Plan and timetable. Discussed need for new HRC for Shaftesbury/Gillingham and emerging site options.
Swanage HRC Open Day	EM/SH Ian Manley See delegate list	23 September 2014	Held 'open day' to showcase what a modern HRC is like.
Dorchester site options – meeting with Ilchester Estates	EM/SH Ben Jones	22 October 2014	Discussed inclusion of land at Stinsford Hill as a site option for a WMC/HRC.
Blandford WMC & development of land south of Sunrise Business Park	SH/EM Jason Jones Paul Spong, Savills	12 January 2015	Discussed potential development of land for a HRC and transfer station. HRC only not considered feasible as funding already secured for joint facility.

Meeting title	Attendees	Date	Key outcomes
			<p>Development would have to be alongside employment use, as another client has already got an option on the site.</p> <p>PS confirmed that the landowner is happy to consider waste use alongside.</p>
Blandford WMC & development of land south of Sunrise Business Park	SH Jason Jones Dave Diaz John Hammond Allen Lodge (Concept Cables)	4 February 2015	<p>Discussed Concept Cable's proposed application for employment use on land south of Sunrise Business Park. They have an option on the whole field but are willing to accommodate a HRC plus transfer facility. NDDC consider this would bring a public benefit element to developing the site.</p> <p>AL to pass site layout plans to DWP so that they can add site layouts for the WMC.</p> <p>SH to ask Tony Harris to consider alternative sites and key viewpoints.</p>
Blandford WMC & development of land south of Sunrise Business Park	SH David Diaz Tony Harris John Hammond, NDDC Steve Clark, NDDC Allen Lodge, Concept Cables	23 April 2015	Discussed proposed development of WMC alongside employment use.
Site Visit Piddlehinton AD facility	EM	7 December 2015	To discuss new proposals for green waste composting.
Meeting with the Forestry Commission	EM ???	15 December 2015	Meeting to discuss waste management activities being promoted at Blunts Farm, Ferndown

Meeting title	Attendees	Date	Key outcomes
Site Visit Eco Sustainable Solutions, Parley	EM Mike Tompson (Eco)	3 Jan 2016	Site visit and meeting to discuss EFW proposals
Waste Plan/Transport Planning	EM - DCC Tate Tunks - DCC Laura Russ - DCC Helen Jackson - DCC	29 Feb 2016	Meeting to discuss progress on the Waste Plan and strategic transport issues generally and with regards to specific site options.
Meeting with Flood Risk Management team DCC to discuss implications and input into waste site options.	EM/TB Gary Cleaver	13 Jan 2016	Next steps, site options and input from FRM team
Meeting with DCC Transport Development Management	EM Steve Savage Ian Madgwick Colin Graham Richard Stubbs	26 Jan 2016	Discussed sites previously considered and discuss specific issues raised during consultation in relation to Waste Plan site options.
Rainbarrow Farm, Dorchester	EM/MG	24 Feb 2016	Meeting to discuss opportunities for expansion and development to the existing Rainbarrow Farm AD facility
Meeting with Eco Sustainable Solutions	EM Mike Thompson - Eco	19 April 2016	Meeting to provide Waste Plan update and to discuss proposals for EFW at Eco Sustainable Solutions

Meeting title	Attendees	Date	Key outcomes
Swanage HRC Site Visit	EM Forestry Commission	20 April 2016	Site Visit to demonstrate to the Forestry Commission a modern HRC operation.
Presentation East Dorset Environmental Partnership	EM Partnership Members inc EA and DWT	22 June 2016	Update on Waste Plan and site options – presentation and discussion
Manchester Airport Group Meeting	EM/MG Andy Murray	29 June 2016	Discuss Eco Sustainable Solutions proposals for Energy from Waste and the impacts/issues associated with the airport
Meeting with SUEZ to discuss site options for EFW	EM Bill Gordon (Poole BC) Gareth Phillips SUEZ	12 September 2016	Update on Waste Plan progress and specific discussion regarding proposals at Mannings Heath and Binnegar. Requests for further work to address HRC issues
Meeting with Cranborne Chase AONB	EM Richard Burden	14 September 2016	Update on Waste Plan and specific discussions regarding Blandford site options.
Site Visit Swanworth	EM Site Manger		Waste Plan update and specific discussions regarding Swanworth Quarry proposals and landscape impacts.
Local Nature Partnership/Dorset Wildlife Trust Meeting	EM/TB Imogen Davenport Sharon Abbott	10 October 2016	Waste Plan update and discussion regarding site options.

Meeting title	Attendees	Date	Key outcomes
Loudsmill, Dorchester HRC Master planning Meeting	EM David Diaz Jason Jones Nick Routh and Steve Allan – Wessex Water	26 October 2016	Discussion about Wessex Water Master Planning for Loudsmill and impacts for the Waste Plan and Dorchester HRC
Bridport Waste Management Centre Site Visit	EM Officers of DWP Officers of the Cranborne Chase AONB	7 November 2016	Site Visit and meeting to understand the AONB teams concerns with regards to a similar development in Blandford
Site Visit to the Portsmouth Energy from Waste Facility	EM/MG Members and other Stakeholders inc Dorset Local Nature Partnership Officers of Poole and Bournemouth BC Natural England Dorset Wildlife Trust Environment Agency	28 November 2016	Site visit provided a chance for Members and other Stakeholders with an opportunity to see an example of an operational EfW plant.

Meeting title	Attendees	Date	Key outcomes
	<p>Officer of East Dorset & Christchurch Councils</p> <p>General Manager of Bournemouth Airport and other of MAG</p>		
Meeting and Site Visit – New Earth Solution's	<p>EM - DCC</p> <p>Annabel King – DCC Ecologist</p> <p>Nick Squirrell - Natural England</p>	26 Jan 2017	Discussion of future proposals and impact on biodiversity from intensification/additional capacity of site.
Meeting with Veolia/Eco Sustainable Solution's regarding opportunities for waste treatment	<p>EM - DCC</p> <p>Owen Diamond - Veolia</p>	8 Feb 2017	Waste Plan Update and discussion regarding opportunities for waste treatment.
Meeting with Cranborne Chase & West Wiltshire Downs AONB team regarding Blandford site options	<p>SH – DCC</p> <p>Tony Harris – DCC Landscape Officer</p> <p>Richard Burden – AONB</p>	13 Feb 2017	Discussion regarding forthcoming consultation on alternative site options in Blandford for the development of a WMC.
Meeting with Eco Sustainable Solutions/Veolia	<p>EM/SH/MG/CR</p> <p>Mike Thompson - Eco</p>	28 June 2017	Meeting to discuss Eco Sustainable solutions proposals for EfW

Meeting title	Attendees	Date	Key outcomes
	Owen Diamond - Violia		
Meeting with Eco Sustainable Solutions/Violia (Teleconference)	EM - DCC Owen Diamond - Violia	18 August 2017	Call to discuss progress on outstanding evidence to support site allocation. Update on timescales for Pre-Submission etc.
Site Visit and Meeting Mannings Heath	EM – DCC Nick Perrins – PBC Gareth Philips - SUEZ	21 September 2017	Discussed issues and concerns with regards to site allocation and potential future uses of the site.
Meeting with Cranborne Chase & West Wiltshire Downs AONB team regarding Blandford site options	SH – DCC Tony Harris – DCC Landscape Officer Richard Burden & Linda Dunn – AONB	27 September 2017	Discussion regarding outcomes of consultation on alternative site options in Blandford for the development of a WMC and the WPA's preferred site. Discussion around AONB team's concerns, site layout considerations and input into development considerations to be included in the Pre-Submission Draft Waste Plan.